

State University College, Oneonta, N.Y.
GRADUATE DIVISION

APPLICATION FOR GRADUATE INDEPENDENT STUDY (599 OR 699)

Instructions: Deposit all copies of completed form, bearing all signatures, with the Graduate Studies Office. Please see back of form for Rules and Regulations.

Prerequisite: At least 6 s.h. of graduate study completed at Oneonta with a grade point average of at least 3.00, in the area (or closely related areas) of the proposed independent study. Some departments/programs may require more than 6 s.h. of graduate study prior to enrolling in an Independent Study course.

Name _____ ID No. _____ Date _____

Degree student's program of study: _____

List of prerequisite courses completed: (see item #2 on the reverse side)

(Number) (Title) (Date) (Grade) (Number) (Title) (Date) (Grade)

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Proposed Independent Study:

_____ Independent Study in _____ for _____ s.h.
(Course Prefix & No.)

For the term _____ Dates of Assignment: _____ to _____ Previous s.h. Ind. Study completed _____
(Summer, Fall, Spring) (Year) (If not the entire semester)

Student signature verifying that above information is accurate: _____

Outline of Study (to be completed by faculty sponsor)

Approved:

(Advisor) (Date) (Department Chair) (Date)

(Faculty Sponsor) (Date) (Divisional Dean) (Date)

RETURN ALL COPIES TO THE GRADUATE OFFICE, NETZER 135

Distribution to be made by Graduate Office: Graduate Office, Advisor, Sponsor, Dept. Chair, Student

GRADUATE INDEPENDENT STUDY GUIDELINES

The purpose of independent graduate study is to allow students to pursue projects that do not fit within the framework of regular course offerings. Such graduate work is intended to be a truly independent project of a special nature. The faculty supervisor, department chair or department graduate committee must approve the graduate student's project description as it is submitted on the appropriate graduate independent study course registration form.

Graduate Independent Study courses will be awarded a **letter grade**. The pass/fail option is **not** available.

To be eligible for graduate independent study, the graduate student generally must meet the following requirements:

1. Be in a graduate degree program.
2. Have completed at least 6 s.h.* of graduate study at Oneonta with a grade point average of at least 3.00, in the area (or closely related areas) of the proposed independent study.
3. Have a cumulative graduate GPA of at least a 3.00.
4. Have adequate preparation for undertaking the project.
5. Have no more than 6 s.h. of graduate independent study work during any one semester and no more than a total of 12 s.h. of graduate credit in any combination of independent study and Thesis in their degree program.
6. Have completed a graduate independent study form, available from the Graduate Office. The completed form must accompany the graduate student's registration form at the time of pre-enrollment or registration.

When faculty and the Director of Graduate Studies act upon applications for Independent Study they shall be guided by the following considerations:

- a. The work to be covered is not available in a regular course offering.
- b. The study is clearly related to the applicant's over-all program of study.
- c. An Oneonta faculty member vouches for the graduate student's ability to work independently.
- d. The instructor holds Graduate Teaching Faculty Status and has adequate time and necessary academic background in the field chosen to guide Independent Study on the Graduate Level.

*Some departments/programs may require more than 6 s.h. of graduate study prior to enrolling in an Independent Study course.